



INDIVIDUAL REGISTRATION FORM (please fill in CAPITAL letters)

Mrs. /Mr. /Ms. (Tick one): First Name:

Last Name:

Designation:

Company/Organization:

Mailing Address:

Postal Code: City: Country:

Tel. Country Code: Area Code: Number:

Mobile Number:

E-mail:

Registrant Profile

- ☐ Public Water Supply Utility – Municipally Owned
- ☐ Public Water Supply Utility – Investor Owned
- ☐ Government – Federal, State, Local
- ☐ Consulting Firm
- ☐ Contractor
- ☐ Equipment Manufacturer
- ☐ Distributor of Equipment
- ☐ Research & Education Institution
- ☐ Others (specify)

Kindly specify your years of experience in the field chosen above:

Symposium Fee	INR 2,500.00
Service Tax (15%)	INR 375.00
Total	INR 2,875.00
Registration fee includes conference kit, access to all sessions and workshops, networking lunch, refreshments breaks, and conference materials.	



Payments, Cancellations & Refunds

PAYMENT BY DEMAND DRAFT / CHEQUE:

Please make the demand draft / cheque in favour of "MCI Management India (P) Ltd"; payable at New Delhi.

Draft / Cheque Amount: _____

Draft / Cheque Date: _____

Draft / Cheque Number: _____

Bank Name: _____

Signature: _____

Date: _____

Please send your demand draft/cheque along with the filled registration form to
American Water Works Association (India) c/o MCI Management India Pvt. Ltd.,
203 B Wing, Citi Point, JB Nagar, Andheri (East) – 400059

PAYMENT BY BANK TRANSFER:

Booking form, duly completed in all respects must be sent to the Conference Secretariat along with a copy of the bank remittance advice.

Bank Account Details

Bank Name: ICICI Bank

Name of Account: MCI Management (India) Pvt. Ltd

Account No: 031405003258

Swift Address No: ICICINBBCTS

IFSC Code: ICIC0000314

Bank Branch Address: ICICI Bank, 005 A, Unitech Trade Centre Sector Road, Sushant Lok 1, Gurgaon 122002

Signature & Date:

PAYMENT CONDITIONS

Registration

1. All registration fees must be paid in advance in Indian Rupees (INR) payable to MCI Management India Pvt. Ltd., on behalf of the American Water Works Association India. No confirmation will be sent until MCI Management India Pvt. Ltd. has received the full payment.
2. Upon receipt of your duly completed registration form and full payment, a receipt will be issued to you corresponding to the registration requested
3. Please present your confirmation letter at the Registration Desk in order to obtain meeting documentation and badge.
4. All cancellations must be sent to the Conference Secretariat via an e-mail only to: s.vishwanathan@awwaindia.com

Cancellation, Modifications and Refund Policy

1. Notification of cancellation and refund requests must be submitted via an e-mail to s.vishwanathan@awwaindia.com no later than 3rd February, 17.
2. An administrative fee of 20% will be deducted from the total amount originally due/charged. All refunds will be made after the symposium.
3. No refunds will be given for cancellations received after 3rd February, 2017.
4. **Cancellation or Modification of the Symposium due to Force Majeure:** In case of force majeure, the organizers have the right to alter or cancel the Symposium without prior notice, however a notice of the occurrence shall be given by the organizers as soon as reasonably possible. Force majeure shall mean any circumstances beyond the reasonable control of the Symposium which prevents or impedes the holding of the Symposium, including, but not limited to, government action, war or hostilities, riot or civil commotion, plague or other epidemic such as bird flu, swine flu, etc, earthquake, flood, hurricane, cyclone, fire or other natural physical disaster, explosion, accident or breakdown, strike, lack of the usual means of transportation or terrorism or due to events which are not attributable to wrongful intent or gross negligence of the organizers or the Symposium. The organizers or the Symposium shall not be liable for any direct or indirect, incidental or consequential damages, losses, expenditures or any other inconveniences or costs caused by such modification or cancellation of the Symposium. Furthermore, registration fees will not be reimbursed by the organizers.
5. **Disclaimer:** All reasonable endeavors will be made to hold the Symposium and to present its programme as scheduled under circumstances which assure the comfort and safety of all participants and their guests. However, the organizer reserves the right to modify the programme, unilaterally and without notice. Neither the organizers, nor their officers, directors, employees, representatives or agents, shall be held liable by any person as a result of the cancellation of the Symposium or any of the arrangements, programs or plans connected therewith, or for any injury, damage or inconvenience which may be suffered by any person while travelling to or from, or during such person's presence in Mumbai in connection with this Conference. Participants and their guests are advised to purchase their own insurance against any such occurrences.