

Proposal

PROJECT DESCRIPTION

BACKGROUND INFORMATION/STATEMENT OF PROBLEM

PROJECT DETAIL

Goals and Objectives

Goal #1 - To

Objective #1.1 - To provide

Objective #1.2 - To assist

Objective #1.3 - To

Goal #2 -

Objective #2.1 –

Objective #2.2 –

Objective #2.3 –

Objective #2.4 -

Clientele

There are two different clientele groups for this project.

The first, and primary, clienteleThis clientele group is represented in the project objectives for Goal #1.

The second clientele group..... This clientele group is represented in the project objectives for Goal #2.

Both clientele groups are important and essential components of this project.

Methods

The primary methods for achieving the goals and objectives of the Project will be:

Staff/Administration

The Project will employ xxxxxx full-time and xxxxxx part time staff.

- Position 1 (full time)-
- Position 2 (full time)-
- Position 3 (full time) –
- Position 4 (part time) –
- Position 5 (part time) –
- Position 6 (part time) -
- Governing Board –

AVAILABLE RESOURCES

- **Building –**
 - **Meeting/Training Room and Office –**
 - **Volunteer Services –**
 - **Equipment –**
 - **Transport –**
 - **Technical Expertise –**
-

NEEDED RESOURCES

- **Personnel -**
- **Facilities -**
- **Equipment -**

Photocopier
 Chairs and desks for xxxx offices
 Computers and printers

- **Supplies - Stationery**
- **Budget -**

Year 1

- **Personnel**
- **Development/Production**
- **Advertising/Promotion**
- **Evaluation**

YEAR ONE TOTAL

Year 2 -

YEAR TWO TOTAL

Year 3 -

YEAR THREE TOTAL